1. Submit your completed application form to the centre reception, allow up to 28 days for processing. The application process can also be completed online.

2. If your current Active Concession card has been in existence for more than 9 months, continuing proof of eligibility is required.

3. Upgrades and changes to Leisure Active categories are at discretion of Fife Sports and Leisure Trust. A minimum of 30 days notice is required using the amendment form.

4. Fife Sports and Leisure Trust reserves the right to reject an application.

5. Lost/stolen Leisure Active cards can be reported at any leisure centre. This should be done as soon as possible. A charge of £3.40 will be made for a replacement card. Alternatively, a wristband can be purchased for £5.00.

6. The Leisure Active card is not transferable. Attempted use of the Leisure Active card by a non-member will result in cancellation of that Leisure Active membership without any refund of fees already paid.

7. Leisure Active Payment methods: Annual Payment: Membership is valid from day of payment for 12 months.

   Direct Debit:
   (i) First payment should be made at the leisure centre reception on completion of the application form or at the time of joining if completed online. This is non-refundable.
   (ii) Membership is valid from date of first payment.
   (iii) Direct Debits will be called on the 1st of each month, or next banking day. The initial Direct Debit will include an element of a pro-rata payment dependent on date of joining.
   (iv) For Junior applicants, a parent or guardian must complete the Direct Debit mandate.
   (v) Any member paying by Direct Debit will be notified of any variations in access times or for the restriction to facilities available in each centre.
   (vi) Membership is for a minimum period of 4 months. Members can cancel at any time after 3 months of membership has been completed but must give a minimum of one calendar month notice in writing using the cancellation form. We must receive your cancellation notice by the first day of the month and your membership will end on the last day of the month; otherwise you will be liable for one more payment, with continued use of facilities.

8. Membership is for a minimum period of 4 months. Members can cancel at any time after 3 months of membership has been completed but must give a minimum of one calendar month notice in writing using the cancellation form. We must receive your cancellation notice by the first day of the month and your membership will end on the last day of the month; otherwise you will be liable for one more payment, with continued use of facilities. A receipt for the cancellation form will be given. It is the responsibility of the Leisure Active member to retain this receipt and to contact the Leisure Active Administration Team if no receipt is received within 14 days of the cancellation request. A cooling-off period in which a member can withdraw from the contract must be communicated in writing in the first seven days from when the contract is signed.

9. Refunds for Leisure Active memberships paid annually will only be made in exceptional circumstances on a pro-rata basis at the discretion of Fife Sports and Leisure Trust. The Monthly Pass is non-refundable.

10. The Leisure Active charges will be reviewed annually and determined by Fife Sports and Leisure Trust.

11. The Leisure Active member must present their card or wristband on every visit, obtain a valid receipt and notify for every activity that they wish to attend. FSLT venues operate secure door control systems to eliminate unauthorised access. No card = no entry unless a replacement card is purchased or the full price of the activity is paid.

12. If you require to cancel a pre-booked activity then 24 hours notice is required. Failure to do so may result in the suspension of your Leisure Active membership without any refund of fees already paid and we may withdraw your right to pre-book.

13. Bookings can only be accepted if a valid Leisure Active card is produced, or in the case of a telephone booking the membership number is quoted.

14. Fife Sports and Leisure Trust reserves the right to exclude Leisure Active members if their behaviour is deemed inappropriate or constitutes a risk without any refund of fees already paid. This includes misuse of the Fast Track Kit/Elem.

15. Junior members aged 5 and up to and including 13 years are typically only eligible for Bronze membership (swimming only).

16. Junior members aged 5, 6 & 7 years must be accompanied by an adult in the swimming pool.

17. Only authorised users will be admitted to the gym. An Induction or Familiarisation session is required to become an authorised user. All users must be signed off by a member of the gym staff prior to accessing the facility.

18. Access will be restricted during seasonal holidays and maintenance closures. There will be no refund for any variations in access times or for the restriction to facilities.

19. To access the health suite all members must be 16 years and over.

20. All facilities and activities are subject to availability and are governed by the Sports and Leisure Venue Rules.

21. All category options are subject to availability. Customers should familiarise themselves with the facilities available in each centre.

22. Data is collected in accordance with the Data Protection Act 1998. It is the member’s responsibility to ensure the data we hold for them is up to date and accurate.

23. Fife Sports and Leisure Trust reserves the right to amend terms and conditions at any time.
### Membership Categories:

#### ActiveBronze

<table>
<thead>
<tr>
<th>Membership</th>
<th>Monthly Direct Debit</th>
<th>Annual Payment</th>
<th>Monthly Pass</th>
</tr>
</thead>
<tbody>
<tr>
<td>Swimming</td>
<td>£19.30</td>
<td>£193.00</td>
<td>£25.30</td>
</tr>
<tr>
<td>Adult</td>
<td>£13.50</td>
<td>£135.00</td>
<td>£19.50</td>
</tr>
<tr>
<td>Junior* (5 - 17 years)</td>
<td>£13.50</td>
<td>£135.00</td>
<td>£19.50</td>
</tr>
<tr>
<td>Junior+ Concession</td>
<td>£9.45</td>
<td>£94.50</td>
<td>£15.45</td>
</tr>
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</table>

#### ActiveSilver

<table>
<thead>
<tr>
<th>Membership</th>
<th>Monthly Direct Debit</th>
<th>Annual Payment</th>
<th>Monthly Pass</th>
</tr>
</thead>
<tbody>
<tr>
<td>GYMS &amp; SWIMMING or HEALTH SUITE &amp; SWIMMING</td>
<td>£27.50</td>
<td>£275.00</td>
<td>£33.50</td>
</tr>
<tr>
<td>Adult</td>
<td>£19.20</td>
<td>£192.00</td>
<td>£25.20</td>
</tr>
<tr>
<td>Junior* (5 - 17 years)</td>
<td>£19.20</td>
<td>£192.00</td>
<td>£25.20</td>
</tr>
<tr>
<td>Junior+ Concession</td>
<td>£13.50</td>
<td>£135.00</td>
<td>£19.50</td>
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</table>

#### ActiveGold

<table>
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<tr>
<th>Membership</th>
<th>Monthly Direct Debit</th>
<th>Annual Payment</th>
<th>Monthly Pass</th>
</tr>
</thead>
<tbody>
<tr>
<td>GYMS, SWIMMING &amp; HEALTH SUITE</td>
<td>£35.90</td>
<td>£359.00</td>
<td>£41.90</td>
</tr>
<tr>
<td>Adult</td>
<td>£25.20</td>
<td>£252.00</td>
<td>£31.20</td>
</tr>
<tr>
<td>Junior* (5 - 17 years)</td>
<td>£25.20</td>
<td>£252.00</td>
<td>£31.20</td>
</tr>
<tr>
<td>Junior+ Concession</td>
<td>£17.70</td>
<td>£177.00</td>
<td>£23.70</td>
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</tbody>
</table>

#### ActiveDiamond

<table>
<thead>
<tr>
<th>Membership</th>
<th>Monthly Direct Debit</th>
<th>Annual Payment</th>
<th>Monthly Pass</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fitness Classes</td>
<td>£41.00</td>
<td>£410.00</td>
<td>£47.00</td>
</tr>
<tr>
<td>Adult</td>
<td>£28.70</td>
<td>£287.00</td>
<td>£34.70</td>
</tr>
<tr>
<td>Junior (16 - 17)</td>
<td>£28.70</td>
<td>£287.00</td>
<td>£34.70</td>
</tr>
<tr>
<td>Junior Concession</td>
<td>£21.00</td>
<td>£210.00</td>
<td>£27.00</td>
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#### ActivePlatinum

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<tr>
<th>Membership</th>
<th>Monthly Direct Debit</th>
<th>Annual Payment</th>
<th>Monthly Pass</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fitness Classes, Gyms &amp; Health Suites</td>
<td>£51.20</td>
<td>£512.00</td>
<td>£57.20</td>
</tr>
<tr>
<td>Adult</td>
<td>£35.80</td>
<td>£358.00</td>
<td>£41.80</td>
</tr>
<tr>
<td>Junior (16 - 17 years)</td>
<td>£35.80</td>
<td>£358.00</td>
<td>£41.80</td>
</tr>
<tr>
<td>Junior Concession</td>
<td>£25.10</td>
<td>£251.00</td>
<td>£31.10</td>
</tr>
</tbody>
</table>

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**Who can apply for Active Concessions?**

Membership to Active Concessions is open to residents of Fife whose individual or family circumstances meet the required categories. To find out if you are eligible please visit: [www.fifeleisure.org.uk](http://www.fifeleisure.org.uk)

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**Joining us is easy...**

1. Choose from one of the six package options.
2. Read the terms and conditions.
3. Complete the application form and bring it to your nearest participating leisure centre.
4. Don’t forget to bring your payment and/or the completed direct debit mandate.
Application Form

How did you hear about Leisure Active?
- Billboard
- Bus
- Email
- Radio
- In a leisure centre
- Newspaper
- Website
- Other (please specify)

The Data Protection Act 1998 The information supplied on this form will be retained by Fife Sports and Leisure Trust on a secure database and will be used only in accordance with our obligations under the Data Protection Act 1998. Any information you give us on medical conditions will only be used for the purpose of ensuring you receive appropriate services and, if necessary, emergency treatment from us.

Please tick if you would like to receive further information from us about our services, special offers and details of future events and courses organised or promoted by us. We may contact you by letter, telephone, email or text message using the contact details you have provided on this form.

Title: MR/MRS/MISS/MS  Date of Birth: \\ \\ Forename(s):
Surname:
Address:
Postcode:
Telephone Home

Telephone Work
Preferred contact:
Home  Work  Text  Email

Telephone Mobile
Email

MyFife Card No:

and / or Fife Sports and Leisure Trust Member No:

Direct Debit Payee (Junior applicants only)

Name:
Address:
Postcode:

How did you hear about Leisure Active?
- Billboard
- Bus
- Email
- Radio
- In a leisure centre
- Newspaper
- Website
- Other (please specify)

Member Type

Active
Bronze: Full  Active Concession: Full
Active Silver: Full  Active Concession: Full
Active Gold: Full  Active Concession: Full
Active Diamond: Full  Active Concession: Full
Active Platinum: Full  Active Concession: Full

Adult Category

Junior Category

Friend Referral: Have you been referred to Leisure Active by an existing member?

Terms and conditions have been verbally explained.

Reception Initials

I have read and agree to abide by the terms and conditions:

Print Name: Signature: Date:

( Parent/Guardian if aged 17 years and under)

Reception Use Only

Centre Name:

Amount: £

Payment: Cash  Card  Direct Debit

Receipt:

1st Installation Paid: Yes  No
Initials: Date:

Concession eligibility evidence produced
Eligibility Number:

Administration

Card Number:

LIMS Enter: Date Valid: Expiry Date: Promo:

Have you completed the direct debit form overleaf?
Please fill in the whole form including official use box using a ball point pen and send it to:

Fife Sports and Leisure Trust Ltd
Music Institute
East Port
Dunfermline
Fife
KY12 7JA

Name(s) of Account Holder(s)

Bank/Building Society Account Number

Branch Sort Code

Name and full postal address of your Bank or Building Society

To: The Manager

Bank/Building Society

Signature(s)

Address

Postcode

Date

Banks and Building Societies may not accept Direct Debit Instructions for some types of account.

This guarantee should be detached and retained by the payer.

The Direct Debit Guarantee

- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits
- If there are any changes to the amount, date or frequency of your Direct Debit Fife Sports and Leisure Trust Ltd will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request Fife Sports and Leisure Trust Ltd to collect a payment, confirmation of the amount and date will be given to you at the time of the request
- If an error is made in the payment of your Direct Debit, by Fife Sports and Leisure Trust Ltd or your bank or building society you are entitled to a full and immediate refund of the amount paid from your bank or building society – if you receive a refund you are not entitled to, you must pay it back when Fife Sports and Leisure Trust Ltd asks you to
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.

FOR FIFE SPORTS AND LEISURE TRUST LTD. OFFICIAL USE ONLY
This is not part of the instruction to your bank or building society.

Name(s) of Account Holder(s)

Bank/Building Society Account Number

Branch Sort Code

Name and full postal address of your Bank or Building Society

To: The Manager

Bank/Building Society

Signature(s)

Address

Postcode

Date

Banks and Building Societies may not accept Direct Debit Instructions for some types of account.

This guarantee should be detached and retained by the payer.

The Direct Debit Guarantee

- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits
- If there are any changes to the amount, date or frequency of your Direct Debit Fife Sports and Leisure Trust Ltd will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request Fife Sports and Leisure Trust Ltd to collect a payment, confirmation of the amount and date will be given to you at the time of the request
- If an error is made in the payment of your Direct Debit, by Fife Sports and Leisure Trust Ltd or your bank or building society you are entitled to a full and immediate refund of the amount paid from your bank or building society – if you receive a refund you are not entitled to, you must pay it back when Fife Sports and Leisure Trust Ltd asks you to
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.

Leisure Active Membership Referral Scheme:

Tell a friend ... and bag yourself a free month*

Friends who are active together feel great together!

Personal Training

Leisure Active Members only £23.50
Non Leisure Active Members only £33.60

Get in touch for further information or to book your session today:

Email: Personal.Trainer@fifeleisure.org.uk