

Please fill in the whole form including official use box using a ball point pen and send it to:

Fife Sports and Leisure Trust Ltd  
Music Institute  
East Port  
Dunfermline  
Fife  
KY12 7JA

**Instruction to your bank or building society to pay by Direct Debit**

Service user number

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FOR FIFE SPORTS AND LEISURE TRUST LTD OFFICIAL USE ONLY  
This is not part of the instruction to your bank or building society.

**Instruction to your Bank or Building Society:**  
Please pay Fife Sports and Leisure Trust Ltd Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with Fife Sports and Leisure Trust Ltd and, if so, details will be passed electronically to my bank/building society.

Name(s) of Account Holder(s)

  


Bank/Building Society Account Number

Branch Sort Code

Name and full postal address of your Bank or Building Society

To: The Manager	Bank/Building Society
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Signature(s)

Address

  

  


Postcode

Date

Banks and Building Societies may not accept Direct Debit Instructions for some types of account.

✂ ————— DDI1  
This guarantee should be detached and retained by the payer.

**The Direct Debit Guarantee**



- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit Fife Sports and Leisure Trust Ltd will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request Fife Sports and Leisure Trust Ltd to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by Fife Sports and Leisure Trust Ltd or your bank or building society you are entitled to a full and immediate refund of the amount paid from your bank or building society – If you receive a refund you are not entitled to, you must pay it back when Fife Sports and Leisure Trust Ltd asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.

# Application Form - Direct Debit Payments

Please complete in block capitals

Centre\*

Name\*

Date of birth\*  Gender Male  Female

Address\*   
Postcode\*

Daytime Tel No.\*  Mobile No\*

Email\*

**Emergency Contact**

Name\*  Tel No.\*

\* Denotes mandatory fields - all sections must be fully completed



## Medical details

Does the learner have any medical condition, allergy, additional need or currently taking any medication which may effect their ability to participate? Yes  No

If yes, please provide details

## Declaration

- I agree to my child receiving medical treatment as considered necessary by the authorities present.
- All parents/carers with children under the age of 8-years-old must stay within the facility during the activity.

Print Name

Signed

Date

## Data Protection

This information will be used for the purpose of the Learn to Swim programme. For full info on how we handle your personal data, please refer to our privacy notice at [fifeleisure.org.uk/privacy-policy](http://fifeleisure.org.uk/privacy-policy).

- Marketing:** Please tick if you would like to receive further information including special offers and details of future events and courses from Fife Sports and Leisure Trust. We will send you a link to set your marketing preferences.

Please fill in the following information **and the direct debit form overleaf.**

Child's Name

## Direct Debit Payee

Name

Address

Postcode

## For office use only:

**Payment:** Full payment  Concession  Additional Child

Card no:

Date of first lesson:

Amount paid:  Receipt No.

Centre:

